



Bayaan Academy Contact Procedures

Query	Method of Contact
Admissions and General queries	<ol style="list-style-type: none">1. Email: Admission@bayaanacademy.com2. Phone: (410) 881-2160
Academic Inquiries	Email: <ol style="list-style-type: none">1. Relevant Teacher2. principal@bayaanacademy.com
Academic Counseling	Email: counselor@bayaanacademy.com
Assessments	Email: assessments@bayaanacademy.com
Events & Field Trips	Email: outreach@bayaanacademy.com
Subject Teachers	Contact relevant teacher via <ol style="list-style-type: none">1. School Messenger2. PowerSchool [direct email]3. principal@bayaanacademy.com
Absences	Report via: <ol style="list-style-type: none">1. School Messenger2. Email: Relevant teachers
Documentation requests Reports/Transcripts/Referrals etc.	Email: records@bayaanacademy.com
Withdrawals	Submit a request in writing to: admission@bayaanacademy.com
Tuition Fees, invoices and payments	Email: accounts@bayaanacademy.com
Technical Issues, Logins	<ol style="list-style-type: none">1. Live Help Desk Monday-Thursday 2:30 – 3:30 PM EST https://bayaanacademy.zoom.us/j/839068085412. Help Desk: https://bayaanacademy.com/help-desk3. helpdesk@bayaanacademy.com
Curriculum Support (Self Paced) and Electives Queries.* [*Only currently enrolled students (for program inquiries contact admissions)]	Email: selfpaced@bayaanacademy.com
Job Vacancies / Applications	<ol style="list-style-type: none">1. Apply via the website: https://bayaanacademy.com/employment/2. Email: career@bayaanacademy.com